

**Village of Breckenridge**  
**Regular Meeting**  
**March 30, 2009**

A regular meeting of the Breckenridge Village Council was called to order at 7:00 p.m. by President Buchanan at Breckenridge High School Media Center. The Pledge of Allegiance was recited. Roll Call was taken by Acting Clerk Anderson

Councilpersons Present: Anderson, Chapin, Ostrander, Schaub, Sterling, Zimmerman and President Buchanan

Councilpersons Absent: None

Staff Present: Manager Jeff Ostrander, Acting Clerk Anderson, Acting Treasurer Suhr

Motion by Councilperson Schaub, seconded by Councilperson Chapin, to approve the agenda with addition. Addition: Item #9 Executive session moved to Item #9. Item #10, New Business, Arbor Day. CARRIED.

Motion by Councilperson Zimmerman, seconded by Councilperson Ostrander, to approve the consent agenda. Roll Call Vote: Yeas: Anderson, Chapin, Ostrander, Schaub, Sterling, Zimmerman and President Buchanan. Nays: None. CARRIED.

**Committee/Board Reports were received.**

Acting Treasurer Suhr highlighted on her Financial Report. She will have year and month end available by May 1<sup>st</sup>.

Manager Ostrander read his manager's report. He stated that Brian McCrory, owner of Anshutz Café, approached him with plans for expanding his establishment to include an outside bar area. It would be completely enclosed with a privacy fence. It is the contention of council that there is nothing in this proposal to disapprove of as long as all noise and privacy fence ordinances are followed and they stay within the boundaries and regulations of the State Liquor Commission.

Councilperson Schaub highlighted the Planning Commission report. He stated that an ad needs to be run to fill a vacancy on the Planning Commission. Deadline for letters of interest will be in two weeks.

Library Board member, Linda Grahek, shared that there have been numerous incidents of vandalism in the library bathroom. They are concerned about budget shortfalls due to decreased money from penal fines. Their next meeting is scheduled for April 6<sup>th</sup>.

No public comments were received

**OLD BUSINESS**

**Well #5**

Manager Ostrander solicited 3 estimates for upgrades to get the well up and running. The lowest was for \$10,400. Pyramid Control advised that if we don't put in a transfer switch only \$6,500.00 would be needed. Manager Ostrander recommended getting the well up and running now and address problems later.

Motion by Councilperson Schaub, seconded by Councilperson Chapin to spend \$6,500.00 out of water-sewer equipment replacement fund to do the necessary electrical upgrades to get the well running. Roll Call Vote: Yeas: Anderson, Chapin, Ostrander, Schaub, Sterling, Zimmerman and President Buchanan. Nays: None. CARRIED.

### **Village Portion of Fire Grant**

Councilperson Anderson shared information on equipment that was purchased. There was no 60/40 split this last year due to good management by Fire and Rescue.

Motion by Councilperson Anderson, seconded by Councilperson Ostrander to pay \$1504.36 from fire fund for our portion of the grant. Roll Call Vote: Yeas: Anderson, Chapin, Ostrander, Schaub, Sterling, Zimmerman and President Buchanan. Nays: None. CARRIED.

### **ACI Finance Approval**

Manager Ostrander stated that Thomas Traciak from ACI will aide us in obtaining financing for our potential infrastructure improvement project. Manager Ostrander stated he will follow the Brooks Act Initiative for handling bids for the next phase.

Motion by Councilperson Schaub, seconded by Councilperson Zimmerman to allow Manager Ostrander to enlist ACI to pursue financial assistance and be our bond company of record for this project. Roll Call Vote: Yeas: Anderson, Chapin, Ostrander, Schaub, Sterling, Zimmerman and President Buchanan. Nays: None. CARRIED.

### **BS & A Software**

Tyler Technologies has handled the technical support for Fund Balance in the office for over 15 years. They charge approximately \$3,500.00/year. Manager Ostrander tried to re-negotiate that price and did not feel they were offering a good deal. He had a letter sent from Fortino's office to attempt to get our yearly fee reimbursed since it was paid early. If successful, he would use that money toward new software from BS & A. Initial cost for start up would be \$12,000 with \$6000 due when installation is complete and the remainder due the next year. This would be at zero percent interest. First year tech support would be free. He feels this program would pay for itself within four years.

Motion by Councilperson Zimmerman, seconded by Councilperson Anderson to give Manager Ostrander the authority to purchase BS & A Software from Financial Administration contracted services. Roll Call Vote: Yeas: Anderson, Chapin, Ostrander, Schaub, Sterling, Zimmerman and President Buchanan. Nays: None. CARRIED.

## **NEW BUSINESS**

### **Approval of purchase requisition for Cold Patch**

Motion by Councilperson Schaub, seconded by Councilperson Chapin to allow purchase of cold patch for street repair at \$76.00 per ton to come from Major and Local Streets and Water and Sewer funds.

Roll Call Vote: Yeas: Anderson, Chapin, Ostrander, Schaub, Sterling, Zimmerman and President Buchanan. Nays: None. CARRIED.

### **DPW Equipment**

Manager Ostrander stressed the need to implement a functioning plan for purchasing equipment for sidewalk replacement. He feels that between \$2500 and \$3000 would give us a good program that would last. He would also like to standardize future replacements at 4 foot. He would like a skid steer with forks and a 60 inch bucket and broom attachment. He will go to DPW committee to discuss further and come to council with recommendations. He states that we have no stop signs in reserve. He will purchase signs and look into a grant program possibility. There is also a need for a machine to fill cracks in our roads to extend the life of the road. New purchase would be \$11,000.00. Rental would be at \$1,600.00 per week. Councilperson Zimmerman suggested contacting the county to use their machine or share in the cost of purchasing a new machine. Manager Ostrander will talk with the DPW committee about road maintenance.

### **RoadSoft Program**

Part of the Act 51 program is to input street information and analysis. The Roadsoft Program would help us get a color coded map to help prioritize where the problems are and give us a

comprehensive needs assessment. This program will also likely help us to qualify for more money from Act 51. The software from the State of Michigan is free and training from Fleis and VandenBrink would be \$500 for Jason and Jeff. Manager Ostrander will pursue this.

#### **MDOT/Permit for Parades and Working the Trunkline**

Motion to approve the resolution for Manager Ostrander to apply for the permit to work on the trunkline and have parades made by Councilperson Zimmerman, seconded by Councilperson Chapin. CARRIED

Manager Ostrander is also working to restructure major and local roads. Motion by Councilperson Schaub, seconded by Council person Sterling to approve resolution to convert specified local roads to major roads. Roll Call Vote: Yeas: Anderson, Chapin, Ostrander, Schaub, Sterling, Zimmerman and President Buchanan. Nays: None. CARRIED.

#### **Appointments for Clerk and Treasurer**

Manager Ostrander stated that many grants applications require that we have both a clerk and a treasurer. Motion by Councilperson Ostrander, seconded by Councilperson Zimmerman to appoint Penny Anderson as Acting Clerk and Bridget Suhr as Acting Treasurer. They will each work approximately 30 hours per week. CARRIED

#### **April Council Meeting Date**

Due to a scheduling conflict the next Village Council Meeting will be held April 28, 2009 instead of April 27<sup>th</sup>.

#### **Breckenridge Wheeler Fire and Rescue Budget**

Motion by Councilperson Anderson, seconded by Councilperson Sterling to approve the Fire and Rescue Budget for 2009-2010 as presented at \$146,725.00. Roll Call Vote: Yeas: Anderson, Chapin, Ostrander, Schaub, Sterling, Zimmerman and President Buchanan. Nays: None. CARRIED.

#### **Grant for Jaycee Park**

There was extensive discussion concerning the grant application for properly functioning restroom facilities at the Jaycee Park. Comments were made that the present facilities are non-functioning, outdated and have limited accessibility for those with handicaps and for the elderly population. All of these issues are important reasons we need the proposed grant for improvements to make the Jaycee Park usable and enjoyable for all residents.

#### **Arbor Day**

Councilperson and Arborist, Mike Sterling discussed the upcoming Arbor Day celebration and presented a bill requesting reimbursement of \$64.45 for 100 buttons for volunteers.

Motion by Councilperson Zimmerman, seconded by Councilperson Schaub to enter into Executive Session to discuss possible purchase of property

The Council entered Executive Session at 8:50 p.m. President Buchanan recalled the meeting to order at 9:32 p.m.

#### **Announcements**

April 9<sup>th</sup> is the date for the Arbor Day luncheon to honor Breckenridge as Tree City, USA.

Meeting adjourned at 9:36 p.m.

Respectfully submitted,  
Penny Anderson  
Acting Clerk, Village of Breckenridge

